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EMERGENCY LIGHTING COMPLETION CERTIFICATE

For new installations and verification of existing installations

Certificate Reference

ELCC

CLIENT DETAILS

PURPOSE OF CERTIFICATE

Client and Address

Verification of existing installation

Postcode

The installation is: New: An addition: An alteration:

EMERGENCY LIGHTING INSTALLATION DETAILS

Address

BSI Installation Category

Type

Mode of Operation

Facilities

Duration (in minutes)
For self-contained systems

Extent of the installation covered by this certificate

ELECTRICAL CONTRACTOR RESPONSIBLE FOR ISSUING THIS CERTIFICATE

Trading Title:

Telephone Number:

Address:

Postcode

DECLARATION OF CONFORMITY

In consequence of acceptance of the declarations on Pages 2, 3 and 4 I/we hereby declare that the emergency lighting installation, as described above, conforms, to the best of my/our knowledge and belief to the appropriate recommendations and requirements given in BS 5266-1: 2016 Emergency lighting Part 1: Code of practise for the emergency lighting premises, BS EN 1838: 1999 / BS 5266-7: 1999 Lighting applications – Emergency lighting and BS EN 50172: 2004 / BS 5266-8: 2004 Emergency escape lighting systems, as set out in the declarations Pages 2, 3 and 4, except as stated below.

To be signed by either: a) The **Responsible Person / Competent Person** (England and Wales) b) The **Employer** or **Other Persons** (Scotland) or c) The **Employer** or **Nominated Employee** (Northern Ireland)

Signature

Date

Name

DETAILS OF DEVIATIONS FROM THE STANDARD *

* Deviations MUST be sanctioned by the designer referred to in 'DESIGN' on page 2.

Declaration (insert design, installation or verification role)

Requirement No

Details of deviation

(If necessary record additional deviations on a separate sheet)

VALIDITY REVIEW AND ESSENTIAL RELATED REFERENCE DOCUMENTS

This certificate is not valid unless accompanied by current versions of the following:

i) Signed declaration(s) Pages 2, 3 and 4 ii) Photometric design data (see Note 3) iii) Log book The Contractor issuing this certificate MUST sign to verify that i), ii) and iii) above have been completed and are issued with this certificate and that all essential related reference documents have been recorded below:

Electrical Installation Certificate No. or Minor

Electrical Installation Works Certificate No. (see Note

1)

and/or Emergency Lighting Periodic Inspection and

Design Schedule No(s):

Other documents if any (please state):

Signature:

Date:

Signature:

Date:

Name:

Name:

Qualified Supervisor

NEXT INSPECTION

Enter interval in accordance with Clause 6.2 of BS EN 50172: 2004 / BS 5266-8: 2004

I/We, the designer, RECOMMEND that this installation is further inspected and tested after an interval of not more than:

Notes: 1. The electrical safety aspects of the emergency lighting installation must also be certified in accordance with BS 7671 Requirements for Electrical Installations by issuing an Electrical Installation Certificate or, where appropriate, a Minor Electrical Installation Works Certificate. 2. Where this certificate relates to a major alteration or addition, it should be accompanied by an Emergency Lighting Periodic Inspection and Testing Certificate for the entire emergency lighting installation. 3. This can be any of the following formats (in all cases appropriate de-rated factors must be used), and identified to meet the worst case requirements:

a) Authenticated spacing data such as ICEL 1001 registered tables. b) calculations as detailed in CBSE / SLL Guide LG12. c) appropriate computer print of results.

EMERGENCY LIGHTING DESIGN DECLARATION

For new installations and verification of existing installations

Certificate Reference:

ELCC

CLIENT DETAILS

Name and Address

Postcode

PURPOSE OF CERTIFICATE

Verification of existing installation

The installation is:

New:

An addition:

An alteration:

EMERGENCY LIGHTING INSTALLATION DETAILS

Address

Extent of the installation covered by this Declaration

ORGANISATION RESPONSIBLE FOR THE DESIGN OF THE INSTALLATION

Trading Title:

Address:

Postcode

Telephone Number:

DESIGN CONFORMITY DECLARATION

* If 'No' record the deviation as below.

BS 5266-1: 2016
clause ref

Requirements

System Conforms (if NO, record a deviation)
Yes No* N/A

4.2	D1- Accurate plans available showing escape routes, fire alarm control panel, call points and fire extinguishers			
5.2.9	D2- Escape route signs in accordance with BS EN ISO 7010 and BS 5499-4 and other safety signs in accordance with BS EN ISO 7010 and BS 5499-10 clearly identifiable and adequately illuminated.			
6.7	D3- The luminaires conform to BS EN 60598-2-22			
5.2.8.1	D4- Luminaires located at the following positions: <i>(Note: Near means within 2 m horizontally)</i> a) At each exit door intended to be used in an emergency b) Near stairs so each stair receives direct light, and near any other change in level c) Externally illuminated escape route signs, escape route direction signs and other safety signs needing to be illuminated under emergency lighting conditions d) At each change of direction and at intersections of corridors e) Near to each final exit and outside the building to a place of safety f) Near each first aid point and near each piece of fire-fighting equipment and call point g) Near escape equipment provided for disabled people h) Near refuges and call points, including include two-way communication systems and disabled toilet alarm call position i) Near manual release controls provided to release electronically locked doors			
6.3	D5- Each room (open area) and escape route has visible light from at least two emergency luminaires			
5.2.8	D6- Additional emergency lighting provided where needed to illuminate:			
5.2.8.3	a) Evacuation lift cars			
5.2.8.4	b) Moving stairways and walkways			
5.2.8.5	c) Toilet facilities larger than 8m ² floor area or without borrowed light, and those for disabled use			
5.2.8.6	d) Motor generator, control and plant and switch rooms			
5.2.8.7	e) Covered car parks			
6.7.3	D7- Design duration adequate for the application			
10.6 10.7 Clause 11	D8- Operation and maintenance instructions and a suitable log book produced for retention and use by the building occupier			
5.2.5; 5.2.6; 5.2.7	D9- At least the minimum illuminance provided for escape routes, open areas and high risk task areas			
5.3.2	D10 At least the minimum illuminance provided for emergency safety lighting			

Note If the system was designed to the illuminance levels given in BS 5266-1: 1988, this should be recorded as a deviation

DETAILS OF DEVIATIONS FROM THE CODE OF PRACTICE (BS5266 -1:2016) *

* Deviations MUST be agreed by the person referred to in the Declaration of Conformity on Page 1.

Requirement No **Details of deviation** (If necessary record additional deviations on a separate sheet) (See note 2)

DESIGN

I hereby declare that the emergency lighting installation, as described above, has been DESIGNED (see note 1) by me and, to the best of my knowledge and belief, the design complies with the relevant recommendations given in BS 5266 Emergency Lighting Part1: 2016 Code of practice for emergency lighting, BS EN 1838: 1999 / BS 5266-7: 1999 Lighting applications – Emergency lighting, and BS EN 50172:2004 / BS emergency escape lighting systems.

Signature

Date

Name

Notes: 1. In case of verification of an existing installation, this declaration is being issued by the person checking the relevant design aspects.
2. Deviations to be entered additionally on the Completion Certificate (Page 1).

EMERGENCY LIGHTING INSTALLATION DECLARATION

For new installations and verification of existing installations

Certificate Reference:

ELCC

CLIENT DETAILS

PURPOSE OF DECLARATION

Name and Address

Verification of existing

Postcode

The installation is:

New:

EMERGENCY LIGHTING INSTALLATION DETAILS

Address

An addition:

Extent of the installation covered by this Certificate

An alteration:

ELECTRICAL CONTRACTOR RESPONSIBLE FOR THE INSTALLATION OF THE INSTALLATION

Trading Title:

Telephone Number:

Address:

Postcode

INSTALLATION CONFORMITY DECLARATION

* If 'No' record the deviation below.

BS 5266-1: Requirements 2016
clause ref

System Conforms (if NO, record a deviation)

		Yes	No *	N/A
Clause 6	IN1- The system installed conforms to the agreed design			
6.1	IN 2- All non-maintained luminaires fed or controlled by the final circuit supply of the local normal mains lighting			
6.4	IN 3- Luminaires mounted at least 2 m above the floor			
6.4	IN 4- Luminaires mounted at a suitable height to avoid being located in smoke reservoirs or other likely area of smoke accumulation			
5.2.9	IN 5- Safety signs provided as follows:			
5.2.9.1	a) Escape route signs in accordance with BS EN ISO 7010 and BS 5499-4, adequately illuminated and identifiable			
5.2.9.2	b) Other safety signs in accordance with BS EN ISO 7010 and BS 5499-10, adequately illuminated and identifiable			
8.2	IN 6- The wiring of central power systems has adequate fire protection and is appropriately sized			
8.3.5	IN 7- Output voltage range of the central power system is compatible with the supply voltage range of the luminaires, taking into account supply cable voltage drop			
8.2.12	IN 8- All plugs and sockets protected against unauthorised use			
8.3.3	IN 9- The system has suitable and appropriate testing facilities for the specific site			
Clause 11	IN 10- The equipment manufacturers' installation and verification procedures satisfactorily completed			
Clause 8	IN 11- The installation conforms to BS 7671 18 th Edition.			

DETAILS OF DEVIATIONS FROM THE CODE OF PRACTICE (BS5266 -1:2016) *

* Deviations MUST be sanctioned by the designer referred to in 'DESIGN' on page 2 and agreed by the person referred to in the Declaration of Conformity on Page 1.

Requirement No **Details of deviation** (If necessary record additional deviations on a separate sheet) (See note 2)

INSTALLATION

I/We* hereby declare that the emergency lighting installation, as described above, has been INSTALLED (see note 1) by me/us* and, to the best of my/our* knowledge and belief, the design complies with the relevant recommendations given in BS 5266 Emergency Lighting Part1: 2016 Code of practice for emergency lighting, BS EN 1838: 1999 / BS 5266-7: 1999 Lighting applications – Emergency lighting, and BS EN 50172:2004 / BS emergency escape lighting systems.

Signature

Date:

Signature

Date:

Name:

Name:

Qualified Supervisor

Notes:

- In case of verification of an existing installation, this declaration is being issued by the person checking the relevant design aspects.
- Deviations to be entered additionally on the Completion Certificate on Page 1.

EMERGENCY LIGHTING VERIFICATION DECLARATION

For new installations and verification of existing installations

Certificate Reference:

ELCC

CLIENT DETAILS

Name and Address

Postcode

PURPOSE OF CERTIFICATE

Verification of existing installation

The installation is:

New:

An addition:

An alteration:

EMERGENCY LIGHTING INSTALLATION DETAILS

Address

Extent of the installation covered by this Declaration

ORGANISATION RESPONSIBLE FOR THE VERIFICATION OF THE INSTALLATION

Trading Title:

Address:

Postcode

Telephone Number:

VERIFICATION CONFORMITY DECLARATION

* If 'No' record the deviation below.

BS 5266-1: 2016 clause ref	Requirements	System Conforms (if NO, record a deviation)		
		Yes	No *	N/A
4.2	V1- Plans available and correct			
8.3.3	V2- System has a suitable test facility for the application			
5.2.9	V3- All escape route, safety signs and fire fighting equipment location signs, and other safety signs identified from risk assessment visible with the normal lighting extinguished			
Clause 5	V4- Luminaires correctly positioned and oriented as shown on the plans			
6.7.1	V5- Luminaires conform to BS EN 60598-2-22			
6.7.1	V6- Luminaires have an appropriate category of protection against ingress of moisture or foreign bodies for their location as specified in the system design			
Clause 12	V7- Luminaires tested and found to operate for their full rated duration			
Clause 12	V8- Under test conditions, adequate illumination provided for safe movement on the escape route and the open areas, paths under emergency safety lighting, and operations within high risk task areas NOTE This can			
Clause 12	V9- After test, the charging indicators operate correctly			
8.2	V10- Fire protection of central wiring systems satisfactory			
8.2.6	V11- Emergency circuits correctly segregated from other supplies			
10.6; 10.7	V12- Operation and maintenance instructions together with a suitable log book showing a satisfactory verification test provided for retention and use by the building occupier			
Clause 11				
Additional requirements for verification of an existing installation				
10.7 and Clause 12	V13- Building occupier(s) and their staff trained on suitable maintenance, testing and operating procedures, or a suitable maintenance contract agreed			
Clause 11	V14- Test records in the log book complete and satisfactory			
Clause 12	V15- Luminaires clean and undamaged with lamps in good condition			
Clause 6	V16- Original design still valid <i>Note: if the original design is not available, this should be recorded as a deviation</i>			

TEST INSTRUMENTS USED

Instrument (Light meter) Model: Serial No: Instrument 2 (if any) Model Serial No:

DETAILS OF DEVIATIONS FROM THE CODE OF PRACTICE (BS5266 -1:2016) *

* Deviations MUST be sanctioned by the designer referred to in 'DESIGN' on page 2 and agreed by the person referred to in Declaration of Conformity on Page 1.

Requirement No Details of deviation (If necessary record additional deviations on a separate referenced sheet) (See Note 2)

VERIFICATION

I/we hereby declare that the emergency lighting installation, as described above, has been VERIFIED (see note 1) by me/us and, to the best of my/our knowledge and belief, the construction complies with the relevant recommendations given in BS 5266 Emergency Lighting Part 1: 2016 Code of practice for emergency lighting, BS EN 1838: 1999 / BS 5266-7: 1999 Lighting applications – Emergency lighting, and BS EN 50172:2004 / BS emergency escape lighting systems.

Signature:

Date:

Name:

Notes: 1. In case of re-verification of an existing installation, this declaration is being issued by the person re-verifying the relevant verification aspects of the system.
2. Deviations to be entered additionally on the Completion Certificate (Form 1).