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EMERGENCY LIGHTING COMPLETION CERTIFICATE

For new installations and verification of existing installations

Certificate Reference

ELCC

CLIENT DETAILS

Client and Address

Postcode

PURPOSE OF CERTIFICATE

Verification of existing installation

The installation is: New:

An addition:

An alteration:

EMERGENCY LIGHTING INSTALLATION DETAILS

Address

BSI Installation Category

Type

Mode of Operation

Facilities

Duration (in minutes)

For self-contained systems

Extent of the installation covered by this certificate

ELECTRICAL CONTRACTOR RESPONSIBLE FOR ISSUING THIS CERTIFICATE

Trading Title:

Address:

Postcode

Telephone Number:

DECLARATION OF CONFORMITY

In consequence of acceptance of the declarations on Pages 2, 3 and 4 I/we hereby declare that the emergency lighting installation, as described above, conforms, to the best of my/our knowledge and belief to the appropriate recommendations and requirements given in BS 5266-1: 2025 Emergency lighting Part 1: Code of practice for the emergency lighting premises, BS EN 1838: 2024 Lighting applications – Emergency lighting and BS EN 50172: 2024 Emergency escape lighting systems, as set out in the declarations Pages 2, 3 and 4, except as stated below.

To be signed by either: a) The **Responsible Person / Competent Person** (England and Wales) b) The **Employer** or **Other Persons** (Scotland) or c) The **Employer** or **Nominated Employee** (Northern Ireland)

Signature

Date

Name

DETAILS OF VARIATIONS FROM THE STANDARD *

* Variations MUST be sanctioned by the designer referred to in 'DESIGN' on page 2.

Declaration (insert design, installation or verification role)

Requirement No

Details of variation

(If necessary record additional variations on a separate sheet)

VALIDITY REVIEW AND ESSENTIAL RELATED REFERENCE DOCUMENTS

This certificate is not valid unless accompanied by current versions of the following:

i) Signed declaration(s) Pages 2, 3 and 4 ii) Photometric design data (see Note 3) iii) Log book The Contractor issuing this certificate MUST sign to verify that i), ii) and iii) above have been completed and are issued with this certificate and that all essential related reference documents have been recorded below:

Electrical Installation Certificate No. or Minor Electrical Installation Works Certificate No. (see Note 1) and/or Emergency Lighting Periodic Inspection and Test Certificate (see Note 2).

Design Schedule No(s):

Other documents if any (please state):

Signature:

Date:

Signature:

Date:

Name:

Name:

Qualified Supervisor

NEXT INSPECTION

Enter interval in accordance with Clause 6.2 of BS EN 50172: 2024

I/We, the designer, RECOMMEND that this installation is further inspected and tested after an interval of not more than:

Notes: 1. The electrical safety aspects of the emergency lighting installation must also be certified in accordance with BS 7671 Requirements for Electrical Installations by issuing an Electrical Installation Certificate or, where appropriate, a Minor Electrical Installation Works Certificate. 2. Where this certificate relates to a major alteration or addition, it should be accompanied by an Emergency Lighting Periodic Inspection and Testing Certificate for the entire emergency lighting installation. 3. This can be any of the following formats (in all cases appropriate de-rated factors must be used), and identified to meet the worst case requirements:

a) Authenticated spacing data such as ICEL 1001 registered tables. b) calculations as detailed in CIBSE / SLL Guide LG12. c) appropriate computer print of results.

Certificate Reference:

For new installations and verification of existing installations

ELCC

CLIENT DETAILS

Name and Address

Postcode

EMERGENCY LIGHTING INSTALLATION DETAILS

Address

Extent of the
installation covered
by this Declaration

PURPOSE OF CERTIFICATE

Verification of existing installation

The installation is:

New:

An addition:

An alteration:

ORGANISATION RESPONSIBLE FOR THE DESIGN OF THE INSTALLATION

Trading Title:

Address:

Telephone Number:

DESIGN CONFORMITY DECLARATION

* If 'No' record the variation as below.

BS 5266-	Requirements
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1: 2025

clause ref

4.2	D1- Accurate plans available showing escape routes, fire alarm control panel, call points and fire extinguishers
5.2.9	D2- Escape route signs in accordance with BS EN ISO 7010 and BS 5499-4 and other safety signs in accordance with BS EN ISO 7010 and BS 5499-10, clearly identifiable and adequately illuminated.
6.7	D3- The luminaires conform to BS EN 60598-2-22
5.2.8.1	D4- Luminaires located at the following positions: <i>(Note: Near means within 2 m horizontally)</i> <ul style="list-style-type: none"> a) At each exit door intended to be used in an emergency b) Near stairs so each tread receives direct light, and near any other change in level c) Externally illuminated escape route signs, escape route direction signs and other safety signs needing to be illuminated under emergency lighting conditions d) At each change of direction and at intersections of corridors e) Near to each final exit and outside the building to a place of safety f) Near each first aid point and near each piece of fire-fighting equipment and call point g) Near escape equipment provided for disabled people h) Near temporary waiting spaces and call points, including include two-way communication systems and disabled toilet alarm call position i) Near manual release controls provided to release electronically locked doors
6.3	D5- Each room (open area) and escape route has visible light from at least two emergency luminaires
5.2.8	D6- Additional emergency lighting provided where needed to illuminate:
5.2.8.3	a) Evacuation lift cars
5.2.8.4	b) Moving stairways and walkways
5.2.8.5	c) Toilet facilities larger than 8m ² floor area or without borrowed light, and those for disabled use
5.2.8.6	d) Motor generator, control and plant and switch rooms
5.2.8.7	e) Covered car parks
6.7.3	D7- Design duration adequate for the application
10.6 10.7	D8- Operation and maintenance instructions and a suitable log book produced for retention and use by the building occupier
Clause 11	
5.2.5; 5.2.6; 5.2.7	D9- At least the minimum illuminance provided for escape routes, open areas and high risk task areas
5.3.2	D10 At least the minimum illuminance provided for emergency safety lighting

System Conforms (if NO, record a variation)

Yes	No *	N/A
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Note If the system was designed to the Illuminance levels given in BS 5266-1: 1988, this should be recorded as a variation

DETAILS OF VARIATIONS FROM THE CODE OF PRACTICE (BS5266 -1:2025) *

* Variations MUST be agreed by the person referred to in the Declaration of Conformity on Page 1.

Requirement No	Details of variation (If necessary record additional variations on a separate sheet) (See note 2)
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DESIGN

I hereby declare that the emergency lighting installation, as described above, has been DESIGNED (see note 1) by me and, to the best of my knowledge and belief, the design complies with the relevant recommendations given in BS 5266 Emergency Lighting Part1: 2025 Code of practice for emergency lighting, BS EN 1838: 2024 Lighting applications – Emergency lighting, and BS EN 50172:2024 / BS emergency escape lighting systems.

Signature

Date _____

Name

Notes: 1. In case of verification of an existing installation, this declaration is being issued by the person checking the relevant design aspects.
2. Variations to be entered additionally on the Completion Certificate (Page 1).

EMERGENCY LIGHTING VERIFICATION DECLARATION

For new installations and verification of existing installations

Certificate Reference:

ELCC

CLIENT DETAILS

Name and Address

Postcode

EMERGENCY LIGHTING INSTALLATION DETAILS

Address

Extent of the installation covered by this Declaration

ORGANISATION RESPONSIBLE FOR THE VERIFICATION OF THE INSTALLATION

Trading Title:

Address

Postcode

Telephone Number:

VERIFICATION CONFORMITY DECLARATION

BS 5266-1: Requirements 2025 clause ref

V1- Plans available and correct

V2- System has a suitable test facility for the application

V3- All escape route, safety signs and fire fighting equipment location signs, and other safety signs identified from risk assessment visible with the normal lighting extinguished

V4- Luminaires correctly positioned and oriented as shown on the plans

V5- Luminaires conform to BS EN 60598-2-22

V6- Luminaires have an appropriate category of protection against ingress of moisture or foreign bodies for their location as specified in the system design

V7- Luminaires tested and found to operate for their full rated duration

V8- Under test conditions, adequate illumination provided for safe movement on the escape route and the open areas, paths under emergency safety lighting, and operations within high risk task areas

NOTE This can

V9- After test, the charging indicators operate correctly

V10- Fire protection of central wiring systems satisfactory

V11- Emergency circuits correctly segregated from other supplies

V12- Operation and maintenance instructions together with a suitable log book showing a satisfactory verification test provided for retention and use by the building occupier

Additional requirements for verification of an existing installation

V13- Building occupier(s) and their staff trained on suitable maintenance, testing and operating procedures, or a suitable maintenance contract agreed

V14- Test records in the log book complete and satisfactory

V15- Luminaires clean and undamaged with lamps in good condition

V16- Original design still valid

Note: if the original design is not available, this should be recorded as a variation

System Conforms (if NO, record a variation)

Yes

No *

N/A

TEST INSTRUMENTS USED

Instrument (Light meter) Model: Serial No:

Instrument 2 (if any) Model: Serial No:

DETAILS OF VARIATIONS FROM THE CODE OF PRACTICE (BS5266 -1:2025) *

* Variations MUST be sanctioned by the designer referred to in 'DESIGN' on page 2 and agreed by the person referred to in Declaration of Conformity on Page 1.

Requirement No

Details of variation (If necessary record additional variations on a separate referenced sheet) (See Note 2)

VERIFICATION

I/we hereby declare that the emergency lighting installation, as described above, has been VERIFIED (see note 1) by me/us and, to the best of my/our knowledge and belief, the construction complies with the relevant recommendations given in BS 5266 Emergency Lighting Part 1: 2025 Code of practice for emergency lighting, BS EN 1838: 2024 Lighting applications – Emergency lighting, and BS EN 50172:2024 / BS emergency escape lighting systems.

Signature:

Date:

Name:

Notes: 1. In case of re-verification of an existing installation, this declaration is being issued by the person re-verifying the relevant verification aspects of the system.

2. Variations to be entered additionally on the Completion Certificate (Form 1).

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